

# COMPUTER DESKTOP PICTURE TECHNIQUE

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I was requested to look into a procedure on how to place a picture on an existing Desktop Background picture similar to the one of me and Dot below.



1. Left Click (LC) on a blank area of your desktop then LC on Properties.
2. LC Desktop, LC Customize Desktop, LC Web, and LC New.
3. When New Desktop Item dialogue box opens, LC Browse.
4. Then proceed to the folder in which the picture you wish to past on your desktop resides.
5. LC on picture title to highlight it then LC on Open.
6. If picture is a large size file place the cursor towards the top of the picture which will open the tool bar at the top.
7. Place the cursor on a blank area of the tool bar and while holding the LC mouse key down position the picture so a corner is visible.
8. Position the cursor to one of the corners and holding the LC mouse key down resize the picture to desired size. You may have to do it a couple of times.
9. The picture may also be moved around the screen by placing the cursor on a blank area of the tool bar and while holding down the LC mouse key, move your mouse to desired location.
10. To remove the picture repeat Step 6 above and LC the X on right of tool bar.